



ACADEMIC APPEAL FORM – FORMAL PROCEDURE STAGE 3 (REVIEW)

This form is to be completed for all appeals to be dealt with under Stage 2 of the Academic Appeals Procedure **within 3 weeks** of receipt of Stage 2 outcome.

This form should only be used if you have received the outcome of a Stage 2 Academic appeal and you are dissatisfied with the outcome.

The Appeals Procedure is available at:

<http://www.britishschoolofmarketing.com/policies>

DETAILS OF APPEAL - TO BE COMPLETED BY STUDENT

Name:	Student Identity Number:
Programme:	Level:
College:	Year of Study:

Address for correspondence in connection with the appeal	
.....	
.....	
Postcode	Telephone number

An appeal/request for review can only be submitted on one or more of the following grounds. Please indicate the ground(s) for your appeal by ticking the appropriate box.	
1. The student complaint procedures have not been followed correctly at Stage 2	<input type="checkbox"/>
2. New supporting evidence has been produced as part of the original complaints	<input type="checkbox"/>
3. The decision regarding the outcome of my complaint is unreasonable	<input type="checkbox"/>

Date:

Signature: